

# HO'OKAHI I KA HULA

## HULA INSTRUCTION: FORM

### Student Information

Student(s)

First name \_\_\_\_\_ Last name \_\_\_\_\_ Age \_\_\_\_\_

Parent/guardian's first and last name (if not the student) \_\_\_\_\_

Full home address

Street \_\_\_\_\_ City \_\_\_\_\_ Zip code \_\_\_\_\_

Cell phone \_\_\_\_\_ Home phone \_\_\_\_\_

Email address(es) \_\_\_\_\_

Emergency contact's name and phone \_\_\_\_\_

By signing below, you hereby acknowledge that you have received, reviewed and understand your copy of Ho'okahi I Ka Hula's Policies regarding Payment, Responsibility, Behavior, Hula Protocol and Photo/Video Release and agree to adhere to them from this day forward.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student's signature(s) & date

Parent's signature & date

# HO'OKAHI I KA HULA

## HULA INSTRUCTION: POLICIES

**Payment:** Payment will be due for four (4) classes (unless otherwise stated) on the first Saturday of every month. Only cash or check (made out to Nalani Francisco) in the exact set amount will be accepted. If payment is not received by the first Saturday, a ten dollar (\$10) late fee shall be assessed and must be paid with your monthly tuition. If a student does not promptly pay the overdue account, it will be placed in a delinquent status. If you know you will be unable to attend a class for any reason, payment for the full month is still required in advance. Payments should be made at the dance studio and presented to the instructor. For every 2nd, (3rd, 4th, etc) student enrolled per month on your account, a \$5 discount will be given. Payments/tuition are non-refundable.

**Responsibility:** Parents will be responsible for picking up their children after class on time. If the parent is unreachable, the emergency contact listed will be contacted for pick-up. If the student will be unable to attend a class, please notify the instructor (either by phone or email) AT LEAST 24 hours ahead of time. If you have plans and know in advance that you are going to miss a class, it is your responsibility to find out what was taught when you come to the next class, and to then learn it. You may do this by either paying for a private lesson with the instructor or scheduling time with a halau sister or brother to go over what you've missed.

**Behavior:** Personal hygiene and grooming are very important in hula. All garments should be clean and pressed. Kane (male) dancers recommended to wear loose-fitting shorts. Wahine (female) dancers are required to wear a hula pa'u. You may ask questions, but please do not disrupt the class. Ask at an appropriate moment, preferably during a break. Parents of students are welcome to stay and watch. If young siblings or other family members are brought to class, we do ask that they sit quietly and watch without disrupting the class. The halau is not a playground; children should be discouraged from running, yelling, or playing inside the halau. You must hereby acknowledge that Ho'okahi I Ka Hula, its employees, agents, officers, assigns and subsidiaries, are released from any and all claims from bodily/emotional injury or illness, any and all property damage or loss, arising from participation in any classes, workshops, practices or performances offered by the group.

**Hula Protocol:** Always show respect to your instructors and assistants. At the end of class, all students should help to close the halau (hula school) by clearing away leftover water bottles and trash. When your instructor is speaking or showing an example, please keep quiet and pay attention. Listen and learn from what is being said or demonstrated. Learn and practice what you are taught so that you can keep up with your class. You are expected to memorize kahea by your next class. Always take off your shoes before you enter the heart of the halau (it's OK to leave shoes just inside the doorway). beepers and cell phones should be turned off unless you are expecting an emergency call (if so, please explain to the instructor before class). Handle your hula attire with respect: hula pa'u are considered to be a sacred garment, and should not be treated casually or carelessly. Please remember to always respect your "hula elders," which means not only your teachers and their assistants, but also your hula sisters and brothers who have more experience in this halau than you do. When you join a new class, show respect for your classmates by remaining at the back of the class. The front row positions belong to the more experienced dancers; wait to take a front row position until you are asked to by an assistant or your instructor. Keep in mind that you are a guest when you are not in your own class. Please be aware that ongoing attendance is necessary to be successful in any class, as choreography is learned in progression. It is not appropriate to share what is learned at Ho'okahi I Ka Hula with those outside the halau, including choreography, without permission from the instructor. You and your family members are not allowed to videotape dancers in the halau during the classes. However, you are welcome to videotape during public performances. If you would like to perform a song learned from Ho'okahi I Ka Hula, you alone must first perfect the dance as it was intended to be displayed and then perform it in front of the instructor without fault. Even then, it will be at the discretion of the instructor to decide whether or not you are ready to use her choreography outside of the halau. The halau does not discriminate and all are invited to join.

**Photo/Video Release:** I hereby grant permission to use my likeness in photographs and/or videos in any and all of Halau Ho'okahi I Ka Hula publications, including website entries, without payment or any other consideration. I understand and agree that these materials will become the property of the company and will not be returned. I hereby irrevocably authorize the company to edit, alter, copy, exhibit, publish or distribute photos & videos for purposes of publicizing the company programs or for any other lawful purpose. In addition, I waive the right to inspect or approve the finished product, including written or electronic copy, wherein my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of the photograph(s) or video(s). I hereby hold harmless and release and forever discharge the company from all claims, demands, and causes of action which I, my heirs, representatives, executors, administrators, or any other persons acting on my behalf or on behalf of my estate have or may have by reason of this authorization. I understand that this agreement will be in full effect indefinitely. I have read this release before signing the information sheet and I fully understand the contents, meaning, and impact of this release.